

Helix Rural Fire Protection District Board Meeting

Dated: August 22, 2016

**Attendance:** C. Wernlund T. Case M. Mathews G. Tipton M. Pankrats ~~G. Woodson~~

**Guests:** None

**Called to Order:** 7:04 p.m.

**Accept Previous Minutes:** Mtn to Accept: Mark 2<sup>nd</sup> to Accept: Glen

**Treasurer Report / Bills:** Mtn to Accept: Terry 2<sup>nd</sup> to Accept: Mark  
Approved: All

**Chief's Reports:** Attached and accepted by All

**Old Business:**

1. Discussion regarding the Siren Tower. - Gary Still working on getting it gone
2. Discussion of putting a third signer on the bank account. - Completed Added Glen
3. BBQ - Went well.
4. Work Day - went very well.
5. Moving forward on Roof repair then Classroom - Talk to Gary to discuss with contractor, Matt Woods as Harvest is about over.

**New Business:**

1. Putting out letters for other departments to see if they have any equipment to donate.
2. Putting a list of anything to give to new chief as to do list?
3. Talked to Mark Woolbright about the church donating a projector for the training room.
4. Discussion about what we need in the classroom so we can work on donations.
5. Need to see about donations for the rock garden. Mark going to work on getting donations and work on finishing during his time off.
6. Dress up Parade - Sept 10, 2016. Terry going to get application.
7. Discussion on getting hand pump sprayer from D&B to finish killing weeds.
8. Discussion on getting account with D&B. - will pass along to Chief.
9. Chief's Position: 2 applicants applied and were interviewed by entire board on August 17, 2016.

Motion to hire Gary Woodson:

Mtn on Accept: Mark

2<sup>nd</sup> to Accept: Glen

Approved: All - unanimous

Motion made to pay the Chief \$800 per month

Mtn to Accept: Glen

2<sup>nd</sup> to Accept: Terry

Approved: All

Motion made for a 2 year with option to renew Contract.

Mtn to Accept: Chrys

2<sup>nd</sup> to Accept: Terry

Approved: All

Meeting Adjourned: by Glen / Mark

Time: 7:42 pm

New Meeting Scheduled for: September 26, 2016

Time: 7:00 pm

# Helix Rural Fire Protection District

## Fire Chief's Monthly Report

### August 2016

Since the last meeting here is a list of items that have been addressed:

- On Friday August 12<sup>th</sup> I purchased 3 railroad ties and landscaping fabric at D & B in Pendleton to use for landscaping at Station 1. I also went to the rental place in Pendleton and priced a walk behind brush hog to use for weed and brush removal for the work day.
- On Saturday August 13<sup>th</sup> we had a work day. As many of the board members were there to assist you know we were able to get the hole filled on the corner next to the Office and maintenance shop. The crews relocated and installed a freeze proof hydrant about the middle of the building along the side. We rented a walk behind brush hog and were able to chop down and chew up all of the weeds behind the maintenance building and the shop. We moved the Hum-Vee's so that they can be easily loaded and returned. All of the buildings were swept out and cleaned. The area between station 1 and the road was leveled and is ready for landscaping rock. It was decided that we should wait on spending money on the rock. There are many "cosmetic" things I would like to do. The rock and landscaping being one of them. Also, prepping and painting the office and maintenance building. However, with limited funds available I feel it is more important to purchase necessary equipment for the fire trucks, do routine maintenance on vehicles and equipment and purchase protective clothing for the firefighters. We must prioritize our expenses.
- On Wednesday August 17<sup>th</sup> I met with the board of directors for an interview for the position of Fire Chief.
- On Sunday August 21<sup>st</sup> I picked up 6 bags of ice in Pendleton and brought those to the annual bar-b-q at the fire station. My wife and I were happy to

meet new people and attend this annual event. I am sorry I had to leave before it was time to clean up, but I needed to get ready for my shift at EOCI.

- I typed up and hand carried a letter to Matt Benedict, Fire Chief for Cannon Beach. Matt and Amanda were in town so it was easy to deliver. Matt and I had been communicating about a portable water tank (Fold-a-tank) that Cannon Beach was going to be declaring as surplus. He asked if we would be interested. I said absolutely. These tanks are designed to be carried on a tender and then placed on level ground once you arrive on a fire scene. You then dump the water from the tender into the fold a tank and then go and refill. This allows us to shuttle water to a fire scene in a more rapid fashion than nursing off of the tender. This particular tank holds 2500 gallons of water. Matt will be hauling it to Helix from Cannon Beach for us on one of his trips back home. The cost of one of these tanks new is approximately \$1,000.00. Using the same format for the donation letter, Chrys will be sending letters to neighboring fire departments asking them to donate any surplus equipment they might have to our Poor Little Fire District. 😊 I am not afraid to ask for equipment that is otherwise just sitting around taking up space at their fire stations.
- On August 19<sup>th</sup> I met with Mark Moore with East Umatilla County Health District. (Medic 400) Mark briefed me on their upcoming election for the health district. This is an important step for them and I feel our board and district should be supportive of the ballot initiative. If the board has questions about it I will be happy to answer them.