

Helix Rural Fire Protection District Board Meeting

Dated: March 27, 2017



Attendance: C. Wernlund T. Case M. Pankrats
 M. Mathews G. Tipton D. Baty

Guests: None

Called to Order: 7:04 p.m.

Accept Previous Minutes: Mtn to Accept: Mark Mathews
 2nd to Accept: Glen Tipton

Treasurer Report / Bills: Mtn to Accept: Terry Case
 2nd to Accept: Mitch Pankrats
 Approved All: Yes

Chief's Reports: Attached hereto

1. Discussion was had on the locks on the doors making them more secure. These locks brand new are \$450 but will check on Ebay, Amazon, etc. first to see about getting them at a cheaper price. These locks will only open by the employees DPSST numbers and can be reprogrammed easily. Motion was brought to the table to purchase 3 locks by Chrys. Seconded by Terry. Approved by All. Dave will get them purchased and put in.
2. Discussion was had on the Retirement / Aflac for the Employees. Dave will provide a wright up so we can vote on what parameters of what we can afford as a Board and Dave can finish the budget so we can vote next meeting.
3. Discussion was had on our SCBA tanks. We have yellow tanks that will need to be replaced in 2 years. They would have completed the 15 year max allowed to use them. We have 21 white tanks (Carbon Wrap) which needs to be checked yearly at \$35 per tank. We also have to have the 11 harnesses that carry the tanks and need to be checked yearly at \$95 per tank. Looking at prices we determined to have the white ones checked and the harnesses check totaling approximately \$2,000 and look for other options.
4. Discussion was had on our PPE Fire Shelters. By law our crew needs to have this on them every time they fight a fire. The ones we have are very out dated. Dave can purchase them at \$270 a piece saving approx \$100 per shelter. Motion was brought to the table by Chrys to purchase 6 shelters at this time as we have 6 employees. If we get more employees, Dave can purchase more for said new employee. Seconded by Mitch. Approved by All. Dave will get them purchased said fire shelters.
5. Discussion was had on finalizing a dump shoot for the White Tender. We now have the water tank we received from Cannon Beach and need to fit one of our trucks to dump water fast inside the tank and also to carry it on the truck. Chrys passed along the Bid Gary Woodson had done previously but Dave was going to also check around for prices as we needed more done to the Tender now. Discussion was tabled till next meeting.

6. Discussion was had on purchasing another Structure Engine and getting rid of one of them. We have one Structure Engine that is out of commission and one that needs some updating. Dave had located a Structure Engine in good working order for \$10,000. He brought pictures of said engine. Motion was put to the table by Chrys to purchase said Structure Engine and sell the Engine that is out of commission. Seconded by Mitch. Approved by All. Dave will contact seller and find a way to retrieve new Structure Engine.

Old Business:

Meeting in Weston 3/14/17 - Went well. W-Board looked over the IGA and accepted to it as written. Signed 2 copies (one for them / one for us) Chris was given one to take to office with her.

***Any board member is able to go to Meetings - 2nd Tuesday of Month 5:00 p.m.

Mark Mathews will remain our contact for said meetings. Unsure if their B-members will be coming or not. Might need to look at having meetings in Station 1 with more room.

New Business:

Landmark: Landmark gave us 2 free months of “work” for the mess-up in January costing us over draft fees for their mistake of not transferring money to cover checks. This “refund” did cover the amount of fees we paid. However, there is discussion on the table of getting the same work done for a cheaper amount of money monthly. Do we wish to continue with them? If not other options? No decision is decided as we want to wait till the budget is done before making a decision.

Budget:

Terry was able to get 5 willing community members to be on the Budget Committee. Jeff Newton, Carry Bennett, Nick Parker, Matt Wood, and Keith Stahanzik. Meeting is scheduled for April 14th at 7:00 p.m. at Station 1 and after the Board Meeting on April 24. Discussion was had on moving this one Board Meeting to 6:00 p.m. and the Budget Committee Meeting at 7:00 so we are not there all night.

Meeting Adjourned: by Glen / Terry
New Meeting Scheduled for: April 24, 2017

Time: 8:30 p.m.
Time: 6:00 p.m.

Helix RFPD
Fire Chief Report
March 2017

Agenda:

- 1) Training Update
- 2) Budget Recommendations – see # 4
- 3) “Best Practice” vs other practices
- 4) Grant Applications

- 1) Training - Gave a PPE inspection class to Mark Woolbright last week. Mark should/will be scheduling a class (or making himself available) to coach up the remainder of the HRFPD staff on the inspection and service-ability of structural and wild land PPE. Dave Wernlund, Dusty Lindsay and James Hall came over to Smith’s Frozen Foods for the walk-thru/hazard ID we received on 3/13. We have had some great training on the schedule now for quite a few weeks. DPSST Lt. Dave Jensen will be teaching the FLAG classroom portion (tonite) and field (4-10). Also on 4-24 Bat Chief Zach Mayer will offer a review of the “reading smoke” class he attended last month. Excellent course work I recommend for all personnel. And at all times, the Action Training Systems modules are available. However, so far only Mark Woolbright has logged in and completed some classes (four). Hose and ground ladder testing is scheduled for May 3. While this is outsourced, some fire staff is required to be there to move apparatus, some light assistance. The contracted crews test and reload nearly all the hose by themselves. However - its still great training and will be an all day event. We can shuttle HRFPD apparatus over to Weston for hose and ground ladder testing. (There will be considerations made to keep apparatus in Helix at all times)

Qs?

2) Budget Recommendations (see the email for complete analysis)

Questions?

3) Best Practice vs other practices

Since habits are hard to break, I believe in establishing good habits. That means following a philosophy of applying “best practice” to as much as we can in everything we do. That starts with the idea of servitude. Whether we are compensated or not, we are each a servant of the public. The chairs and tables we meet at...the engines we drive...the buildings we use - none of it belongs to us. We are stewards; or “Watch-guards” of the public safety we are able to provide with the tax dollars our neighbors trust us with.

- 4) Grants: there are multiple grants we can write and apply for on behalf of the HRFDP district. Some are matching funds that are returned after funds are spent (up to 50%). Other grants are available that quite frankly we feel we have the time and resources to be fairly successful. If the district has a grant writer already in place we will defer to them.