

Helix Rural Fire Protection District Board Meeting

Dated: April 23, 2018



Attendance: Mark Mathews Glen Tipton Terry Case
Chrys Wernlund Dave Baty

Guests: None

Called to Order: 6:30 PM by Glen

Accept Previous Minutes: Mtn to Accept: Mark Mathews
2nd to Accept: Terry Case
Approved All: Approved

Treasurer Report / Bills: Mtn to Accept: Terry Case
2nd to Accept: Mark Mathews
Approved All: Approved

Statement/Payment of Bills: Mtn to Accept: Mark Mathews
2nd to Accept: Terry Case
Approved All: Approved

Chief's Reports: Received - Attached hereto

Highlights: There are many training opportunities coming up. On May 1-2 there will be Hose/ground ladder testing done. The ISO survey and rating will be coming up and Chief Baty will be taking care of it.

Old Business: 1) Chief Baty talked with the supplier of the SCBA equipment and he is willing to split the payments into two separate billings and the 2nd one will be due after July 1, 2018. This will be in the next budget cycle.

2) New board member: Terry talked with Ryan Seely about becoming a board member. He is very interested, but was unable to get off of work early tonight to make it to the meeting. Terry will follow up with Ryan.

3) SDOA Board Member training: Terry will be attending the Board Member training on May 1, 2018 at the Red Lion in Pendleton.

New Business: 1) The IGA Changes and Chief Contract: Chief Baty did not have these finalized since he was unable to meet with Chrys about it. Will talk with Chrys and have it ready for the next meeting. The changes will be technicality changes but will not affect the running of either district.

2) Summer Parades: We will be signed up for three parades this summer. June 2nd will be Weston Pioneer Days, July 14th will be Caledonian Days in Athena, and September 8 will be the Dress-up Parade in Pendleton. The district participated in the Adam's Days Parade on April 14th. We had 2 trucks in the parade and helped with the fund raiser breakfast before hand.

3) 2018-19 Budget: Chief Baty had the budget for the next fiscal year available to look at. There was one discrepancy with numbers between two reports. Chief Baty will correct and the budget will be presented to the board at the May meeting.

Meeting Adjourned: by Motion Mark Mathews, 2nd Terry Case, approved by all Time: 7:00

New Meeting Scheduled for: May 28, 2018 Time: 6:30 PM

EUCRFPD/HRFPD
Chief's Report for April, 2018
911 Response Update

Fire Calls = 0 Medical Assist = 4 MVA = 1
Cancelled/UTL/Good Intent = 0 False Alarm - 0
Illegal Burn - 1

Budget update:

EUCRFPD has COH of \$123,541.55 We have received the SCBA cylinders purchased mostly with grant dollars. Read FY 18-19 Budget Message

- a) Discuss IGA proposal with EUC Health District for Rachele's services.
- b) Resolution 18-003 - Surplus of the Contender Engine - refer to email sent on March 5th
- c) Resolution 18-004 - Appropriation/movement of funds to appropriate surplus tax and MVA revenue
- d) Resolution 18-005 - Discuss/decide to or not to re-finance equipment loan (have current and proposed loan doc, and new loan fee information.

Training Update:

In March, 148 hours of Training was completed by Personnel from both districts. There are also many training opportunities in April. Training is focused on two major points for the next three months:

- 1) Wildland preparation and initial/refresher training for our firefighters.
- 2) Public education outreach: We are offering informational seminars on Fire-safe practices to homeowners as part of our seasonal preparation. One date and two locations

Apparatus/Maintenance update:

The Contender still waits for a decision on its future.

Maintenance information is being collaborated more effectively between both departments. Monthly apparatus inspections to support preventive maintenance are being monitored.

SCBA Update - 32 new cylinders delivered - (\$10,000 from Trans Canada grant and \$3500 from current funds) need to pay the bill.

Bond Update:

We have received an "affirmative" from four citizens to be members of our Political Action Committee. We are waiting to hear back from three other contacted persons to represent the Adams area, before we move onward. The PAC will have five members by April 13th

The EUC Board will need to make a decision on what items to be included on the Bond. A general list of items has been in existence for up to four years. (Some additional info regarding the bond and some costs will be provided - info from Paul Chalmers)

Further Items to share with the board:

Rachelle Roggerio to have full access to Quickbooks - Baker Boyer Bank (board decision to close the account at BBB and tx the \$ to Bank of Eastern Oregon)

- 1) Tollgate Store Walk-thru 4/19
- 2) SCBA Fit Test completed on March 31
- 3) Coffee with the Chief April 18 11 AM here.
- 4) **Fire Officer Task Books.** Al Hazen has begun his one year of Fire Probation.
- 5) **Firehouse Fridays - is a success. We will continue this practice.**
- 6) **"Firefighters Lunching with Students"**
- 7) **Seasonal change over for Apparatus - (chains, etc)**
- 8) **Officer meetings - requested by the officers to go back to a monthly schedule (was quarterly) - first Thursday**

- 9) **SDAO Board Management Training - May 1st in Pendleton (see the handout) - \$50.00 per person including lunch. 9-12 PM at the Red Lion.**

SAFETY MESSAGE- Distracted Driving Briefing. "D" Drivers