

# Helix Rural Fire Protection District Board Meeting

Dated: July 23, 2018



**Attendance:** Mark Mathews Glen Tipton Terry Case  
Chrys Wernlund ~~Matt Wood~~ Dave Baty

**Guests:** Juan Avila, Rachelle Roggiero, Jeremy Lasater

**Called to Order:** 6:35 PM by Chrys Wernlund

**Accept Previous Minutes:** Mtn to Accept: Mark Mathews  
2<sup>nd</sup> to Accept: Glen Tipton  
Approved All: Approved

**Treasurer Report / Bills:** Mtn to Accept: Terry Case  
2<sup>nd</sup> to Accept: Glen Tipton  
Approved All: Approved

Cash on hand \$106,636.56

**Chief's Reports:** Received - Attached hereto

High lights: The district will be getting about \$10,000.00 from an VFA/ODF grant as reimbursement on equipment purchased. The training recently has been focusing on wild-land fires and outdoor safety. The Sterling Water Tender (T-71) brake system has been repaired. The new SCBA equipment has been received and is at the Weston Fire Station waiting fitting for the fire fighters. The bees/yellow jackets around the property have been sprayed. Discussed possibility of having a scrap metal bin brought in for recycling.

## **Old Business:**

1) Family Fund-Anna Doherty: Anna sent in a Thank You card for the gift of \$200.00 to help with medical bills.

2) BBQ Saturday August 25, 2018: The BBQ will be at Station #1 and will start at 11:30. We will set up prior to that and will need help.

**New Business:**

1) Training room: Chrys purchased a white board and two projector screens for \$10.00 each. They will be used in the new training room. Work on the training room is going slow now due to the fire calls that have come in. Will get moving on it in the next month or so.

2) Swearing in of new board member: Matt Wood was not at the meeting due to harvest so we will swear him in at the August meeting.

3) Updated New IGA: An updated version of the IGA was presented to the board. The main update of the IGA is that the Chief will be an employee of Helix RFPD rather than East Umatilla County RFPD. Funds will be given to HRFPD from EUCRFPD. There were a couple of items that the board felt needed to be changed. On Page 3 it said that Helix RFPD would provide coverage to Helix RFPD. On Page 6 it said that EUCRFPD would provide monthly equipment maintenance to HRFPD. Changed it to equipment maintenance advise each month.

A motion was made by Terry Case to accept the IGA as revised. 2nd by Glen Tipton. Approved by all. President Chrys Wernlund signed.

4) Chief's job offer: The contract was presented to Chief Dave Baty for compensation of \$9000.00 per year for a wage of \$750.00 per month. Terry asked if the wage amount should include dollar amount coming from EUCRFPD for Chief services. There was a discussion and then realized the contract included in the compensation section a subsection listing the dollar amount for wages coming from the IGA.

A motion was made by Mark Mathews to accept the contract. 2nd by Terry Case. Approved by all. The contract was signed by Chrys Wernlund-President, Glen Tipton-Vice President, and Dave Baty-Chief.

5) Discussion of Board Policy: Decide to keep the board policy as it is. The board members signed the form to keep it as is. Then there was a discussion on Board Policy 1.15.3.1 which states that "No member shall serve more than three (3) consecutive terms as president." This is part of the Board Policy and not an ORS from the State of Oregon. The board would like to adjust this to allow one person to serve more than three consecutive terms. Will bring to the August meeting.

6) Election of Board Officers: Motion for office of President-tabled this motion until the August meeting to review the Board Policy. Motion for Vice President- Glen Tipton was nominated. Motion for Secretary/Treasurer-Terry Case was nominated.

7) District Designations: Announcement of regular meetings- The monthly meetings will be on the 4th Monday of each month at 6:30PM at HRFPD office 102 Columbia St. Helix OR 97835.

Auditors- Landmark Tax Services Pendleton OR.

Financial services- Columbia Bank Pendleton OR.

Legal Council- will determine at the time of need.

Insurance Agent of Record- Bisnett Insurance Pendleton OR.

Publisher of Record- East Oregonian Pendleton OR.

Meeting Adjourned: by Mark Mathews, 2nd Glen Tipton Time: 7:33 PM

New Meeting Scheduled for: August 27, 2018 Time: 6:30 PM