

Helix Rural Fire Protection District Board Meeting

Dated: October 22, 2018



Attendance: ~~Mark Mathews~~ ——— Glen Tipton Terry Case
Chrys Wernlund Matt Wood Dave Baty

Guests: Mark Moore (East Umatilla County Health District), John Reitz (Athena Volunteer Fire Department)

Called to Order: 6:36 PM

Accept Previous Minutes: Mtn to Accept: Matt Wood
2nd to Accept: Terry Case
Approved All: Approved

Treasurer Report / Bills: Mtn to Accept: Matt Wood
2nd to Accept: Terry Case
Approved All: Approved pending clarifications and corrections

Public Comment: None

Chief's Reports: Received - Attached hereto

Highlights: 1) Burn Permits: Chief Baty presented a burn permit for the Helix RFPD and East Umatilla County RFPD. Any one wanting to burn would need to fill out and file a permit with the district. The City of Helix has no fire regulations that Chief Baty could find. The Districts regulations would take precedence. Chief Baty is working on writing a policy for "social fires". 2) Chief Baty made us aware that the Springfield Oregon fire department responded to a fire and ended up under gun fire. 3) The Fire Fighter 1 class starts on October 27th. 4) Plans are to get moving forward on the training room remodel. 5) On October 20th there was a drivers training class with 6 attendants. 6) The fire fighter safety class was finished. 7) The ODF Grant is

moving forward with the purchases sent in for reimbursement. 8) Pump testing of the equipment is coming up. Bill will check with David W. about repairs.

Old Business:

- 1) Community Outreach Round Table: East Umatilla County Health District held a community information time. They gathered ideas and information and gave it to Mark Moore. It went well.
- 2) Administrative IGA: Discussed the administrative IGA between Helix RFPD, EUCRFPD, Athena Volunteer Fire Department, and East Umatilla County Health District. Chief Baty is looking for comments and concerns from the board members of each entity. It will be an IGA for leadership, training, maintenance, and bookkeeping. Discussed how it will effect the Helix district.

New Business:

- 1) Christmas Party : The party will be on Saturday December 8th from 6:00-9:00 PM at the Weston Memorial Hall. Will include Helix RFPD, East Umatilla County RFPD, East Umatilla County Health District, and Athena Volunteer Fire Department. Chrys has picked up knives for the volunteers with respective Fire or Medical emblems on them.
- 2) Mark Mathews Resignation : Glen Tipton presented a letter of resignation from Mark Mathews from the Helix RFPD board. The letter was read. Terry made a motion to accept the resignation. 2nd by Glen. Motion passed. Resignation was effective 10-22-18. Board will now have to look to find a replacement.
- 3) SDAO Conference: SDAO will be holding their annual conference in Sun River the weekend of Feb 8-10, 2019. Chrys Wernlund and Chief Baty both recommended that all board members attend. Matt will check his calendar. Terry said he is available to go.

Meeting Adjourned: by Chrys Wernlund Time: 7:37 PM

New Meeting Scheduled for: November 26, 2018 Time: 6:30 PM

Helix RFPD

Chief's Report for September 2018

911 Response Update for September

Fire Calls = 7 Medical Assist = 5 MVA = 2

Cancelled/UTL/Good Intent = 2

Budget update: As designated in the financial information in the board packet. COH = appx \$68,275.00. (plus \$4800 for URM Gravel truck MVA)

SDAO Workman's Compensation bill (appx \$900) will be due in December. Training room will be completed as manpower becomes available. Funds remain allocated.

Training Update: A DPSST accredited Firefighter 1 class will be hosted by EUCRFPD, Other locations of instruction are Helix RFPD and Milton-Freewater RFPD and Milton-Freewater City Volunteer fire departments. The Academy begins October 27th.

Firefighter Safety and Survival Class was completed this month.

DRIVER certification class was completed Saturday October 20th.

Apparatus/Maintenance/Equipment update:

Pump testing has begun for 2018. District Maintenance Worker Bill Boyd is getting 8 hours of help each week (from Lt. Dave Wernlund) on mission dependent vehicle maintenance tasks.

Grant Update

ODF Grant: Waiting for checks to be returned from the VFA-USFS-ODF for both entities.

IGA UPDATE:

East Umatilla County Health District, Athena Volunteer Fire Department, Helix and East Umatilla County RFPDs:

An Administrative IGA is being explored. Speculation continues to determine if customer service and organizational effectiveness can be improved. Please give comments and suggestions.